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|  |  | HABIB BERYL MIMIE  **B1/45 PURDI STREET, MAITAMA EXTENSTION, MPAPE, ABUJA.** |
| Profile As a graduate in Mass Communication, I always strive to work consistently with enduring legacy, I possess a good interpersonal skill, and I am self-motivated, having ability to work effectively toward achieving desired goals in a team. I have the ability to work with minimum supervision as well as seek self-development and job satisfaction. I am good at assisting and carrying out orders and willing to go through training.  **CARRER OBJECTIVES**  To work in a corporate organization providing innovation and dynamic approach to fulfilling organizational goals and objectives as well as personal career objectives.  **Hobbies**: organizing, watching movies, listening to music and cooking Contact PHONE:  +234802996372.  DATE OF BIRTH  20/05/1998  NATIONALITY  Nigerian / Sierra Leonean  EMAIL:  [berylsamba9@gmail.com](mailto:berylsamba9@gmail.com) [berylsamba@yahoo.com](mailto:berylsamba@yahoo.com) |  | EDUCATION **Benue State University Makurdi, Benue State**  B.Sc Mass Communication  Awarded second class lower (2:1)  2016 – 2021 Our Lady of Apostles Girl’s college Akwanga, Nasarawa State West African Secondary School Certificate  2009 - 2015 Mater Misericordiea Nursery and Primary School Nyanya, Abuja 2003 - 2009  **PROFESSIONAL MEMBERSHIP/ CERTIFICATIONS**  ** Sabilink School of Techology 2024 (Awaiting Certificate)**   * Problem Solving and Web Development * **Nigerian Red Cross Society 2024** * Basic Life Support (CPR, AED and Bleeding) * **Dewdrop Institute Assured Certificate in Basic Professional Care Services 2024** * City and Guilds London Institute * Skills Development Council Canada   • **CLEMADS GLOBAL CONSULTING LTD**   Human Resource Management (June, 2022)   Public Relations (May, 2022)   Entrepreneurship and Business Management (May, 2022)  **FEDERAL MINISTRY OF INFORMATION (FIC**)   Computer Appreciation in Data Processing (2015). WORK EXPERIENCE **Defence Headquarters Medical Centre, Mogadishu Cantonment, Asokoro, Abuja.**  **Caregiver/Nursing Assistant**  2024  Practical caregiving in departments like GOPD, Family Ward, Male Ward, Female Ward, Family Planning, Public Health, Maternity Ward, Accident & Emergency.   * Mobility assistance * Checking of vital signs and sugar level * Emptying of catheter * Inserting rectal suppository * Emptying and washing of bedpan * Feeding and Dressing the client * Assist in wound dressing * Assist in giving Medication * Record and documentation * Assist the nurses with any request   • Providing Emotional support and companionship  • Light House Keeping  • Shopping and food preparation   * Any other requests from the client  Transmission Company of Nigeria (TCN), Abuja Region, Maitama, Abuja.Assistant Public Affairs Officer 2021–2022   * Newspaper cutting and review * News distribution * Assisting HR department with Administrative work. * Video transcription * Magazine and Pamphlet organizing and distribution. * Photocopying, typing, filling and organizing documents. * Maintaining office supplies * Assisting and directing guests. * Any other jobs assigned to me by management.  Nigeria Television Authority (NTA) Channel 5 Abuja. 2019   * Programme writing * Assisting in typing scripts * Conducting outdoors Interview on different topics * Video Editing * Voicing * Vox Pop * Any other jobs assigned to me by management.  Radio Benue, Makurdi. 2018   * Conducting outdoors interviews on different topics * Attending seminars and reporting to the supervisor * Writing for a radio programme * Any other jobs assigned to me by management  SKILLS • Care giving experience computer literate, passion to help others, highly motivated, organized, efficient, adaptable, enthusiastic, perceptive, creative and target-driven.  • Good communication skills – both written and verbal.  • Strong team collaboration skills, time management, work closely with team members to achieve organizational and project goals.  • Excellent interpersonal communication, well-developed analytical skills.  References  MWO UMAR  Defence Headquarters Medical Centre, Mogadishu Cantonment, Asokoro, Abuja.  08064144441  STELLA IHUNNA EJIKONYE  PM Public Affairs, Transmission Company of Nigeria, no.9 Nile street Maitama, Abuja.  [stellaihuoma@gmail.com](mailto:stellaihuoma@gmail.com)  08033493000. |